

SAGAPONACK SCHOOL  
MEETING OF THE SHARED DECISION MAKING COMMITTEE  
September 18, 2013

A meeting of the Shared Decision Making Committee (SDMC) of the Sagaponack Common School District was duly held on September 18, 2013, at 7:30 PM, at the Sagaponack School, Main Street, Sagaponack, NY 11962.

The following were present at the meeting:

Alan Van Cott	Brian Villante
Diana McGinniss	Denise Walsh
Lisa Arrigotti	Ted Quimby
Terry Scammell	Matthew Wilson
Ellen Wilford	

Mr. Van Cott called the meeting to order. Mrs. McGinniss and Mr. Van Cott acted as co-note takers in keeping the minutes.

**POWER POINT PRESENTATION:**

Mr. Van Cott presented a power point presentation that included information about the shared decision making initiative in New York State, as well as, the various components of the District's Shared Decision Making plan.

**APPROVAL OF MINUTES:**

Mr. Van Cott asked for comments on the minutes of the May 29, 2013 SDMC meeting, which had been posted on the school website prior to the meeting. After a motion was duly made and seconded, the proposal to adopt the minutes of the SDMC meeting on May 29, 2013, was approved.

**ELECTION/APPOINTMENT OF VARIOUS REPRESENTATIVES:**

The committee supported the recommendation that Mr. Van Cott serve as the facilitator of the SDMC for the 2013-2014 school year. When discussion moved to filling the roles of the note taker, parent representative, community representative, and teacher representative, the committee recommended that this action be tabled until the next meeting which is scheduled for October 8, 2013. The committee also recommended that prior to this next meeting Mr. Van Cott, as the newly appointed facilitator, communicate with all parents explaining the importance of the work of the SDMC, the function of the Dispute Resolution Team, the role of the parent representative on the Dispute Resolution Team, and the need for them to attend the October 8<sup>th</sup> meeting. In this communication, parents will be invited to arrive to the meeting at 2:30 PM, fifteen (15) minutes prior to the announced starting time of 2:45 PM for the purpose of meeting to vote for/appoint their parent representative to the Dispute Resolution Team.

### **CALENDAR: SDMC MEETING DATES AND TIMES:**

Mrs. McGinniss called attention to the listing of meeting dates and times. Of special note was the rotation of meeting start times to include both after school and evening times designed to accommodate all stakeholders over the course of the school year.

### **COMMUNITY SERVICE CREDIT:**

Mrs. McGinniss provided information to the committee regarding a new child care service that will be provided for parents who attend SDMC meetings and who are in need of child care. Mrs. McGinniss will contact former Sagg students who are currently in high school to check interest and availability.

### **NOVEMBER MEETING: POT LUCK DINNER**

The November 21<sup>st</sup> SDMC meeting will feature a pot luck dinner as SDMC attendees are encouraged to bring a “favorite dish” to share. Please note the special start time of 6:30 PM for this event. The SDMC meeting will follow. More details will be discussed at the October 8<sup>th</sup> SDMC meeting.

### **ITEMS NOT COVERED AND MOVED TO THE NEXT SDMC MEETING:**

The following agenda topics were not covered and will be moved to the October 8<sup>th</sup> SDMC meeting. School Lunches (Debbie), Nutritional Presentation (Tapp), and other agenda topics for the school year.

### **ADJOURNMENT:**

The meeting was adjourned at 8:37 PM.