

PRESENT: Joe Louchheim, President  
Cathy Hatgistavrou, Vice President  
Brian Villante, Member

ALSO PRESENT: Alan Van Cott, Superintendent  
Eileen Tuohy, District Treasurer  
Jeanette Krempler, District Clerk

There was one audience member present.

The meeting was called to order by Joseph Louchheim at 7:05 p.m. Brian Villante seconded the motion. The Pledge of Allegiance was conducted.

Call to Order

A motion was made by Cathy Hatgistavrou to approve the May 8, 2018 meeting minutes with one amendment. Joseph Louchheim seconded the motion. Passed 3-0.

Approval of Meeting Minutes

A motion was made by Brian Villante to approve the May Treasurer's Report. Cathy Hatgistavrou seconded the motion. Passed 3-0.

Approval of the May Treasurer's Report

Checking account total: \$452,937.67  
Money Market account total: \$1,611,661.96

A motion was made by Brian Villante to approve the Budget Transfer in the amount of \$525.00. Seconded by Cathy Hatgistavrou. Passed 3-0.

Approval of Budget Transfers

A motion was made by Brian Villante to approve Check Warrant #21-061418 in the amount of \$73,983.50. Joseph Louchheim seconded the motion. Passed 3-0.

Approval of Check Warrant #21-061418

A motion was made by Brian Villante to approve Check Warrant #22-061418 in the amount of \$10.63. Joseph Louchheim seconded the motion. Passed 3-0.

Approval of Check Warrant #22-061418

A motion was made by Brian Villante to approve Check Warrant #23-061418 in the amount of \$196,987.33. Joseph Louchheim seconded the motion. Passed 3-0.

Approval of Check Warrant #23-061418

School activities and events: The Sally Peterson Memorial Scholarship Plant/Bake Sale was a success! Thank you to all of the community members, parents and school staff that support the scholarship and play an active role each year in this event. The students performed in the play "Go Fish" on May 31<sup>st</sup> for their family and friends. Everyone enjoyed the play!

Superintendent's Report

Our end of the year trip to the Quogue Wildlife Refuge was very educational and lots of fun for all that attended. On June 8<sup>th</sup> the students participated in field day activities such as ring toss and relay races. To celebrate Flag Day, our students and teachers were invited to Mrs. Albright's House on June 14<sup>th</sup>. Children sang songs and enjoyed a delicious red, white and blue dessert. The graduation and moving up ceremony will be conducted on June 22<sup>nd</sup> at 9:00 a.m. Lastly, the Sagaponack School Board and staff members recognized Joseph Louchheim for his nine years of dedicated service to the school.

Superintendent's Report-  
Continued

The Board reviewed the projected enrollment figures for the upcoming school year. It is projected that there will be thirteen or fourteen children enrolled for the 2018-2019 school year.

Enrollment Discussion

A motion was made by Cathy Hatgistavrou to amend the Fund Balance Policy 6245. Brian Villante seconded the motion. Passed 3-0.

Old Business:  
Amendment to Policy 6245-  
Fund Balance

A motion was made by Cathy Hatgistavrou to approve the Shared Decision Making Committee (SDMC) Plan for 2017-2019 with amendments. Brian Villante seconded the motion. Passed 3-0.

New Business:  
Approval of the SDMC Plan

A motion was made by Brian Villante to approve the Sunrise/Gem Fence proposal in the amount of \$2,120.00 for the school garden. Cathy Hatgistavrou seconded the motion. Passed 3-0.

Approval of Sunrise/Gem Fence  
Proposal

A motion was made by Cathy Hatgistavrou to approve the Ocean Electric proposal in the amount of \$495.00 for the quad outlet in the basement. Joseph Louchheim seconded the motion. Passed 3-0.

Approval of Ocean Electric  
Proposal

A motion was made by Cathy Hatgistavrou to approve Hector Mora's proposal in the amount of \$11,500.00 to re-shingle and paint the front of the school building (driveway side). Brian Villante seconded the motion. Passed 3-0.

Approval of Hector Mora's  
Building Repair Proposal

A motion was made by Cathy Hatgistavrou to approve Intralogic Solutions exterior security system proposal in the amount of \$8,886.00. Brian Villante seconded the motion. Passed 3-0.

Approval of Intralogic Solutions  
Security Camera Proposal

A motion was made by Brian Villante to approve J & G Hardwood Flooring screening proposal in the amount of \$2,365.00. Cathy Hatgistavrou seconded the motion. Passed 3-0.

Approval of J & G Hardwood  
Flooring Screening Proposal

A motion was made by Joseph Louchheim to table the approval of Annemarie McCoy's website upgrade proposal for a future meeting. Cathy Hatgistavrou seconded the motion. Passed 3-0.

Approval of Website Upgrade Proposal-TABLED

A motion was made by Cathy Hatgistavrou to approve the Guercio & Guercio Legal Services Contract for the 2018-2019 school year. Joseph Louchheim seconded the motion. Passed 3-0.

Approval of Guercio & Guercio Legal Services Contract

A motion was made by Brian Villante to accept the \$1,500.00 donation from the Graham Foundation. Cathy Hatgistavrou seconded the motion. Passed 3-0.

Acceptance of Donation

A motion was made by Cathy Hatgistavrou to approve the addendum of the Superintendent Contract for the 2018-2019 school year. Brian Villante seconded the motion. Passed 3-0.

Approval of Addendum to the Superintendent Contract

A motion was made by Cathy Hatgistavrou to approve the clerical contract with amendments for the 2018-2019 school year. Brian Villante seconded the motion. Passed 3-0.

Approval of Clerical Contract

A motion was made by Brian Villante to approve Salary Schedule A (Part-time staff) for the 2018-2019 school year. Cathy Hatgistavrou seconded the motion. Passed 3-0.

Approval of Salary Schedule A (Part-time Staff)

The next meeting will be held on July 11, 2018 at 6:00 p.m. with the Reorganizational Meeting first and the regular meeting to follow.

Date of Next Meetings

An audience member asked if a Teaching Assistant has been hired for the new school year. Mr. Van Cott indicated that interviews will take place shortly for the position.

Audience Questions

A motion was made by Joseph Louchheim to adjourn at 7:56p.m. into Executive Session to discuss a personnel matter. Cathy Hatgistavrou seconded the motion. Passed 3-0.

Executive Session

A motion was made by Joseph Louchheim to exit out of Executive Session at 8:29p.m. Cathy Hatgistavrou seconded the motion. Passed 3-0.

Exit out of Executive Session

A motion was made by Joseph Louchheim to approve the finalized Audit Response Letter and Corrective Action Plan for submittal on June 15, 2018. Brian Villante seconded the motion. Passed 3-0.

Approval of Audit Response Letter & Corrective Action Plan

With no further business, a motion was made by Joseph Louchheim to adjourn the meeting at 8:30p.m. Cathy Hatgistavrou seconded the motion. Passed 3-0.

Adjournment

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Jeanette Krempler, District Clerk  
Sagaponack Common School District