

PRESENT: Joseph Louchheim, President
Cathy Hatgistavrou, Vice President
Brian Villante, Member

ALSO PRESENT: Alan Van Cott, Superintendent
Eileen Tuohy, District Treasurer
Jeanette Krempler, District Clerk

There were three audience members present.

The meeting was called to order by Joseph Louchheim at 7:00 p.m. Cathy Hatgistavrou seconded the motion. The Pledge of Allegiance was conducted.

Call to Order

A motion was made by Brian Villante to approve the August 17, 2017 meeting minutes. Cathy Hatgistavrou seconded the motion. Passed 3-0.

Approval of Meeting Minutes

A motion was made by Cathy Hatgistavrou to approve the August Treasurer's Report. Brian Villante seconded the motion. Passed 3-0.

Approval of the August
Treasurer's Report

Checking account total: \$27,046.67
Money Market account total: \$1,486,331.35

The final June 2017 reports were presented to the Board.

Approval of Budget Transfer
and Final Accounting 2016-17

A motion was made by Cathy Hatgistavrou to approve the Year End Budget Transfer and Final Accounting for the 2016-17 school year. Brian Villante seconded the motion. Passed 3-0.

Mr. Van Cott gave an update of the building projects. The installation of the windows are approximately 95% completed. The sash handles will be installed in the next couple of weeks. The hardwood floors were screened over the summer for the new school year.

Superintendent's Report

The school year opened with an enrollment of 9 students in K-3rd grade on September 6th. Prior to the first day of school Mr. Van Cott conducted two Superintendent Conference Days with the teaching staff. Topics of discussion included trimester report cards and the coding/robotics program that is new to Sagaponack School this year.

School events have already taken place during the first few weeks of school such as a visit with the children's librarian from Hampton Library, picture day and a trip to the Pollack-Krasner House. We will have an Open House/Back to School Night with Parents on September 28th.

Superintendent's Report
Continued

A motion was made by Brian Villante to approve the driveway estimate in the amount of \$16,200.00 from Roberts Asphalt Company. Cathy Hatgistavrou seconded the motion. Passed 3-0. The driveway project will begin next month.

Old Business:
Approval of Driveway Estimate

A New York State Comptroller Audit will be take place next month with Eileen Tuohy, Treasurer. The Sagaponack Village Hall has granted access of their meeting room space so that the auditor can work off-site.

NYS Audit Discussion

A motion was made by Joseph Louchheim to approve the amended job descriptions with noted changes, for the General Music Consultant, Foreign Language Consultant and Art Consultant for the 2017-2018 school year. Brian Villante seconded the motion. Passed 3-0.

Approval of Amended Job
Descriptions

A motion was made by Cathy Hatgistavrou to approve the Teacher Aide and Technology Teacher job descriptions for the 2017-2018 school year. Brian Villante seconded the motion. Passed 3-0.

New Business:
Approval of New Job
Descriptions

A motion was made by Cathy Hatgistavrou to approve the surplus of two Dell D620 Series and six Dell D630 Series laptops. Brian Villante seconded the motion. Passed 3-0.

Approval of Laptop Surplus

A motion was made by Joseph Louchheim to approve the 2017-2018 Organizational Chart with noted changes. Brian Villante seconded the motion. Passed 3-0.

Approval of the 2017-18
Organizational Chart

A motion was made by Brian Villante to approve the BMW window cleaning estimate in the amount of \$500.00. Cathy seconded the motion. Passed 3-0.

Approval of Window Cleaning
Estimate

A motion was made by Cathy Hatgistavrou to approve Policy 5420-Student Health Services with noted changes made by the Superintendent. Brian Villante seconded the motion. Passed 3-0.

Approval of Amended Policy
5420

A motion was made by Cathy Hatgistavrou to approve the amended Policy 1230-Public Participation at Board Meetings. Brian Villante seconded the motion. Passed 3-0.

Approval of Amended Policy
1230

A motion was made by Brian Villante to approve the amended Policy 1530- Smoking and Other Tobacco Use on School Premises. Cathy Hatgistavrou seconded the motion. Passed 3-0.

Approval of Amended Policy
1530

A motion was made by Cathy Hatgistavrou to approve the amended Policy 4526.1- Internet Safety. Brian Villante seconded the motion. Passed 3-0.

Approval of Amended Policy
4526.1

A motion was made by Brian Villante to approve the amended Policy 5460-Child Abuse, Maltreatment or Neglect in a Domestic Setting. Cathy Hatgistavrou seconded the motion. Passed 3-0.

Approval of Amended Policy
5460

The date of the next meeting will be on October 19, 2017 at 7:00 p.m.

Date of Next Meeting

An audience member asked the Board about promoting the school to in-district families. It was suggested that the school host an Open House in November to families in the community that currently have children in private and/or parochial settings. The Board also discussed producing an informational school brochure and website video.

Audience Questions

A motion was made by Joseph Louchheim to adjourn at 8:06 p.m. into Executive Session to discuss a pupil personnel matter. Passed 3-0.

Executive Session

A motion was made by Joseph Louchheim to exit out of Executive Session at 8:30 p.m. Brian Villante seconded the motion. Passed 3-0.

Exit out of Executive Session

A motion was made by Brian Villante to approve the following expenditures:

Approval of Expenditures

- Planting of bushes/shrubs not to exceed \$3,000.00.
- Roll shades to be cut to size of new windows not to exceed \$2,000.00.
- Supply closet doors not to exceed \$1,000.00.
- Purchase and installation of window handles not to exceed \$600.00.
- Door security devices not to exceed \$400.00.
- Supply shed step not to exceed \$200.00.

Joseph Louchheim seconded the motion. Passed 3-0.

With no further business, a motion was made by Joseph Louchheim to adjourn the meeting at 8:32 p.m. Cathy Hatgistavrou seconded the motion. Passed 3-0.

Adjournment

Jeanette Krempler, District Clerk
Sagaponack Common School District