

Sagaponack Common School District
Annual Reorganizational Meeting
July 8, 2020

I. Call to Order and Pledge of Allegiance: The sitting Board of Trustees Vice President, Lauren Thayer, conducted the opening of the meeting at 6:07 p.m. Cathy Hatgistavrou, sitting Board of Trustees President, seconded the motion. Passed 2-0.

II. Appointment of District Clerk:

Recommended Action: Upon a motion made by Cathy Hagistavrou, seconded by Lauren Thayer, the following resolution is offered:

Resolved, that Jeanette Krempler is hereby appointed District Clerk to serve at the pleasure of the Board of Trustees during the period of July 1, 2020 through June 30, 2021 at a stipend rate of \$13,000.00.

There were no questions or concerns.

Vote on the motion: Yes 2
 No 0
 Abstain 0

Motion Carried

"I, Jeanette Krempler, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of District Clerk." (Signed the book.)

* The District Clerk administered items III. and IV.

III. Administration of Oath of Office to Newly Elected Board of Trustees Member and Superintendent of Schools:

A. "I, Thomas Schultz, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of Board of Trustee Member." (Signed the book.)

B. I, Alan Van Cott, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of Superintendent of Schools." (Signed the book.)

IV. Election of President of the Board of Trustees:

A. Nominations:

A motion was made by Lauren Thayer to nominate Cathy Hatgistavrou as the President of the Board of Trustees. Thomas Schultz seconded the motion.

B. Vote:

Yes 2
No 0
Abstain 1

Motion Carried

C. Oath of Office:

"I, Cathy Hatgistavrou, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of President of the Board of Trustees." (Signed the book.)

* Cathy Hatgistavrou administered the remaining items of the meeting (V.-XIV.)

V. Election of Vice President of the Board of Trustees:

A. Nominations:

A motion was made by Cathy Hatgistavrou to nominate Lauren Thayer as the Vice President of the Board of Trustees. Thomas Schultz seconded the motion.

B. Vote:

Yes	2
No	0
Abstain	1

Motion Carried

C. Oath of Office:

"I, Lauren Thayer, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of Vice President of the Board of Trustees." (Signed the book.)

VI. Appointment of District Treasurer:

Recommended Action: Upon a motion made by Cathy Hatgistavrou, seconded by Thomas Schultz, the following resolution is offered:

Resolved, that Eileen Tuohy is hereby appointed District Treasurer to serve at the pleasure of the Board of Trustees during the period of July 1, 2020 through June 30, 2021 at a stipend rate of \$25,366.00.

"I, Eileen Tuohy, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of District Treasurer of the Board of Trustees." (Signed the book.)

Are there any questions or concerns?

Vote on the motion:	Yes	3
	No	0
	Abstain	0

Motion Carried

VII. Resolution to Use a Consent Agenda:

Recommended Action: Upon a motion made by Lauren Thayer, seconded by Thomas Schultz, the following resolution is offered:

Resolved that the Board of Trustees of the Sagaponack Common School District may choose to use a Consent Agenda to conduct its official business as needed throughout the school year.

Are there any questions or concerns?

Vote on the motion:	Yes	3
	No	0
	Abstain	0

Motion Carried

VIII. Other Appointments:

- A. Deputy District Clerk: "Be it resolved, Alan Van Cott is hereby appointed Deputy District Clerk in the absence of the District Clerk; should Alan Van Cott not be present, then the Board of Trustees President shall serve as Deputy District Clerk."
- B. Deputy District Treasurer: "Be it resolved, Jeanette Krempler is hereby appointed Deputy District Treasurer in the absence of the District Treasurer."
- C. Custodian of Petty Cash: "Be it resolved, Jeanette Krempler is hereby appointed as the Custodian of the Petty Cash Fund for the 2020-2021 school year."
- D. Purchasing Agent: "Be it resolved Jeanette Krempler shall serve as Purchasing Agent for the 2020-2021 school year."
- E. Records Management Officer: "Be it resolved, Jeanette Krempler shall serve as Records Management Officer for the 2020-2021 school year."
- F. Records Access Officer: "Be it resolved, Jeanette Krempler shall serve as Records Access Officer for the 2020-2021 school year."
- G. Title IX Compliance Officer: "Be it resolved, Alan Van Cott is hereby appointed Title IX Compliance Officer for the 2020-2021 school year."
- H. Civil Rights Compliance Officer: "Be it resolved, Alan Van Cott is hereby appointed Civil Rights Compliance Officer for the 2020-2021 school year."
- I. Attendance Officer and Census Enumerator: "Be it resolved, Jeanette Krempler is hereby designated School Attendance Officer and Census Enumerator for the 2020-2021 school year."
- J. Emergency Coordinator: "Be it resolved, Alan Van Cott is hereby designated the District-Wide Emergency Coordinator for the 2020-2021 school year."
- K. Homeless Education Liaison: "Be it resolved, Alan Van Cott is hereby designated as Homeless Education Liaison for the 2020-2021 school year."
- L. Health and Safety Committee: " Be it resolved, Alan Van Cott is hereby designated as the Head of the Health and Safety Committee for the 2020-2021 school year."
- M. Data Protection Officer: " Be it resolved, Alan Van Cott is hereby designated as the Data Protection Officer (DPO) for the 2020-2021 school year."

IX. Designations:

- A. Official Bank Depository: "Be it resolved, the Bridgehampton National Bank shall be the District's Official Bank Depository for the 2020-2021 school year."
- B. Authorized Depository: "Be it resolved, the NYCLASS shall be the District's Authorized Depository for the 2020-2021 school year."
- C. Regular Monthly Meetings: "Be it resolved, the Regular Monthly Meeting of the Sagaponack Board of Trustees shall be held the third Wednesday of each month at the Sagaponack School." The meetings will convene at 7:00 p.m. on the following dates:
 - August 12, 2020 (second Wed.-6:00 p.m.)
 - September 16, 2020
 - October 21, 2020
 - November 18, 2020
 - December 16, 2020
 - January 20, 2021
 - February 3, 2021 (first Wed.)
 - March 17, 2021
 - April 21, 2021
 - May 11, 2021 (Public Hearing on Budget & Monthly Meeting)
 - May 18, 2021 (School Budget Vote and Annual Election)
 - June 16, 2021
- D. Insurance Agency: "Be it resolved, the Dayton Ritz & Osborne Insurance Agency is hereby designated at the District's official insurance agency for the 2020-2021 school year."
- E. District Credit Card: "Be it resolved, Jeanette Krempler and Eileen Tuohy are hereby designated as the users of the District credit card in accordance with the Board of Trustee Policy 8334 for the 2020-2021 school year."
- F. Newspaper Publications: "Be it resolved, the Express News Group and East Hampton Star are hereby designated as the newspapers of publication for the 2020-2021 school year."

X. Authorizations:

- A. Attendance at Conferences: "Be it resolved, the Superintendent of Schools shall authorize all school personnel requests for attendance at conferences for the 2020-2021 school year."
- B. Petty Cash Funds: "Be it resolved, a petty cash fund in the amount of \$250.00 is hereby established for the 2020-2021 school year."
- C. Signatures on Checks: "Be it resolved, that the District Treasurer be authorized to sign checks for the 2020-2021 school year, and that the Deputy Treasurer be authorized to sign checks in the absence of the Treasurer."
- D. Certify Payroll: " Be it resolved, the Superintendent of Schools be hereby authorized to certify payroll of the District for the 2020-2021 school year."

XI. Other Items:

- A. Mileage Reimbursements: "Be it resolved, the mileage reimbursement for authorized District travel shall be at the current IRS rate." (allowable rate)
- B. Impartial Hearing Officer: "Be it resolved, the Board of Trustees appoints the rotating system of Impartial Hearing Officers by County set by the New York State Education Department for the 2020-2021 school year, with a fee set by the State of New York (presently \$100.00 per hour) and

- authorizes Alan Van Cott, or in his absence or inability the President of the Board of Trustees to appoint each Hearing Officer in order to meet VESID appointing timeline.”
- C. Budget Transfers: "Be it resolved, that the Board of Trustees authorizes Alan Van Cott to approve budget transfers of up to \$5000.00 between line item accounts; any line item transfers in excess of \$5000.00 will be brought to the Board for its approval at its next scheduled regular meeting." (Policy 6150)
 - D. Substitute Teacher Rate: "Be it resolved, the Board of Trustees hereby authorizes the substitute teacher rate of \$150.00 per day for the 2020-2021 school year."
 - E. Substitute Custodial Rate: "Be it resolved, the Board of Trustees hereby authorizes the substitute custodial rate of \$23.00 per hour for the 2020-2021 school year."
 - F. Employee Bonding: "Be it resolved, the Board of Trustees hereby renews the bonding of all employees handling District funds for the 2020-2021 school year in accordance with Policy 2210."

XII. Appointment of Committees:

- A. CPSE Committee: "Be it resolved, the following are appointed as members of the Committee on Preschool Special Education:"
 - 1) CPSE Chairperson, Dr. Edward Vinski
 - 2) School Psychologist, Dr. Edward Vinski
 - 3) Additional Parent Member/Representative-TBD
 - 4) Regular Education Teacher- meeting specific; can be any regular education teacher from any agency, day care, or special education program that the child attends (e.g. Alternatives For Children and The Country School)
 - 5) Special Education Teacher- meeting specific; again, any special education teacher as stated in #4.
 - 6) Agency Representative-who represents the agency providers- may represent a speech and language therapist, OT, PT, etc. from the agency the child receives services from.
- B. CSE Committee: "Be it resolved, the following are appointed as members of the Committee on Special Education:"
 - 1) CSE Chairperson, Dr. Edward Vinski
 - 2) School Psychologist, Dr. Edward Vinski
 - 3) Additional Parent Member/Representative-TBD
 - 4) Regular Education Teacher- meeting specific- Katherine Lombardo
 - 5) Special Education Teacher- meeting specific- Terry Scammell
 - 6) Speech and Language Therapist- Elise Duryea
 - 7) Occupational/Physical Therapist- Molly Piekut (consultant)
- C. Section 504 Committee: "Be it resolved, the following are appointed as members of the Section 504 Committee:"
 - 1) School Psychologist, Dr. Edward Vinski
 - 2) Regular Education Teacher- meeting specific- Katherine Lombardo
 - 3) Special Education Teacher- meeting specific- Terry Scammell
 - 4) Anyone else who has information relevant to the case

D. Health and Safety Committee: "Be it resolved, the following are appointed as members of the Sagaponack School District Health and Safety Committee: Superintendent, Alan Van Cott, District Clerk, Jeanette Krempler, School Nurse, Maria DiScipio, the members of the Sagaponack School Shared Decision-Making Committee and Southampton Town Lieutenant, Susan Ralph."

XIII. Consent Agenda:

Upon a motion made by Lauren Thayer, seconded by Thomas Schultz, the following resolution is offered:

That the Board of Trustees accepts items VIII. through XII. as listed on this agenda.

Vote on the Motion:	Yes	3
	No	0
	Abstained	0

Motion Carried

XIV. Upon a motion made by Cathy Hatgistavrou, seconded by Thomas Schultz, the Reorganizational Meeting was adjourned at 6:20 p.m. Passed 3-0.